



## 77<sup>th</sup> International Council Meeting Malta Privacy Notice

### 1. NOTICE

As you are aware, the 77th ELSA International Council Meeting is being held in Malta (“**ICM Malta**”), and hosted and organised by ELSA Malta (“**we**”; “**us**”; “**our**”; “**ELSA Malta**”).

In that regard, this Privacy Notice (the “**Notice**”) aims to ensure that you are informed on how ELSA Malta will collect and process your personal data in connection with your participation in ICM Malta

It also about the items of personal data that we may collect about you and how we will handle it, and in turn, also tells you about (i) our obligations to process your personal data responsibly, (ii) your data protection rights as a data subject and (iii) how the law protects you.

Please note that, without your personal data (as listed below), ELSA Malta will not be able to ensure your participation in ICM Malta or secure your accommodation during the event. The data which we collect about you will however be limited to what is necessary for the purposes described in this Notice. We will not collect any unnecessary or irrelevant data.

### CONTACT DETAILS

Our full details are:

Full name of legal entity: ELSA Malta

Email address: [icm@mt.elsa.org](mailto:icm@mt.elsa.org)

Postal address: **Office 7, Student's House, University of Malta, Tal-Qroqq, Msida, MSD 2080**

### 2. THE DATA WE COLLECT ABOUT YOU

We will collect, use, store and transfer the following personal data about you in connection with your attendance and participation in ICM Malta:

- All participant details provided (name, surname, date of birth, gender, email, contact number, passport number, VISA, and emergency contact details)
- Dietary requirements, allergies and other special requirements

### 3. HOW WE USE YOUR PERSONAL DATA

We will only use your personal data for the following purposes:



The European Law Students' Association

MALTA

- To register you as a participant in ICM Malta;
- To ensure your participation in ICM Malta (including to validate any pre-registration);
- To secure and/or confirm your accommodation during the ICM;
- For security purposes while the event is ongoing (including during social activities such as sightseeing tours and the GALA Ball)
- Generally, to ensure the smooth running of the event and to deal with any issues or complaints which you may have.

As the **host of the event**, and therefore being responsible for its organisation and also participant security, we have a legitimate interest to process your personal data for the purposes described above

However, please note that we may also have legal and regulatory obligations to collect, process, store and at times even to disclose personal information about the individuals who attend ICM Malta.

#### **4. HOW WE SHARE YOUR PERSONAL DATA**

To secure your accommodation, we will need to transfer the following personal data about you to **DB San Antonio Hotel & Spa**:

- All participant details provided (name, surname, date of birth, gender, email, contact number, passport number, VISA, and emergency contact details)
- Dietary requirements, allergies and any other special requirements
- And any other information as may become necessary

Kindly note that by giving the relevant personal data, you are automatically granting the OC the right to transfer it, as listed above, to **DB San Antonio Hotel & Spa** in order to confirm and secure your accommodation during the event. Moreover, DB San Antonio Hotel & Spa will be independent controllers of your personal data.

ELSA Malta does not have any control or influence over how they use your personal data and does not carry out any joint processing operations with them.

#### **5. DISCLOSURES**

ELSA Malta shall not disclose your personal data to third parties unless necessary for any of the purposes stated above. However, kindly note that we may, in certain instances, have a legal obligation to disclose your personal data (such as, for example, to comply with a Police or court order).

Access to your personal data shall generally be limited to the Organising Committee of ELSA Malta.

#### **6. STORAGE**

Generally, unless required for a legal claim or an ongoing investigation or pursuant to any order of a competent court or governmental authority, we will only retain your personal data for a period of around 12 months. This period will commence from the moment the data has been provided.



## 7. DATA SUBJECT RIGHTS

Under certain circumstances, you have rights under data protection laws in relation to your personal data (termed **data subject rights**).

Please however note that data subject rights are not absolute rights and need to be balanced out versus other applicable laws and our statutory obligations.

- You may access your personal data processed by the Organising Committee and receive information about its use;
- You may have your personal data corrected and/or completed (rectified);
- You have the right to obtain the erasure of your personal data (**'right to be forgotten'**)
- You may have the use of your personal data restricted and/or object to the use of such data;
- You may receive your personal data in a portable format;
- You may withdraw your consent to the processing of personal data; and
- You may complain to the applicable supervisory authority for data protection issues.

As indicated, we may not always be able to comply with your data subject requests for specific legal reasons which will be notified to you, if applicable, at the time of your request.

## 8. PHOTOS AND AUDIOVISUAL MATERIAL

By agreeing to this, you are also consenting to appear in any photos or audio-visual material taken throughout the duration of the ICM and to the distribution of these materials on the official social media accounts of ICM Malta and the host national group, ELSA Malta.